



## **Accounting- Course Syllabus**

---

### **Description:**

Accounting is the language of business. After completing this course, you will have a major advantage when taking college accounting and possess the skills necessary for entry-level accounting and bookkeeping careers. During the course of the semester you will: prepare financial records, develop financial reports, enhance your general knowledge of business, and learn payroll and taxes.

**Textbook:** Accounting – Excel Education Systems, Inc. 2018 ©

### **Course objectives:**

- Understand the basic principles of Accounting.
- Develop skills for reading and interpreting financial statements.
- Understand the importance of controlling and reporting various financial components.
- Acquire the capability for developing sound financial basis for accounting.
- Develop appropriate attitudes and the necessary ethics business accounting.

### **Contents:**

#### **Semester A**

Ch 1 – Introduction to Accounting  
Ch 2 – Accounting Information and the Cycle  
Ch 3 – Overview of Financial Statements  
Ch 4 – Cash and Receivables  
Ch 5 – Controlling and Reporting of Inventories  
Ch 6 – Controlling and Reporting of Real Assets  
Ch 7 – Control and Report of Intangible Assets  
Ch 8 – Valuation and Reporting of Investments

#### **Semester B**

Ch 9 – Current and Contingent Liabilities  
Ch 10 – The Time Value of Money  
Ch 11 – Reporting of Long-Term Liabilities  
Ch 12 – Reporting of Stockholders' Equity  
Ch 13 – Review of the Income Statement  
Ch 14 – Review of Statement of Cash Flows  
Ch 15 – Special Topics in Accounting  
Ch 16 – Analyzing Financial Statements

### **Grading Scale**

**A = 90-100%**  
**B = 80-89%**  
**C = 70-79%**  
**D = 60-69%**  
**F = under 59%**

### **Grade Weighting**

**Chapter Quizzes..... 70%**  
**Mid-Term/Final Exams.... 30%**  
**100%**